

Accessing “turnitin.com”

Access directly or through Mercy Library website

Register for first time

New users (upper right corner)

Sign in as student

Class ID (first time use only) unique to class; given by teacher

Class Password (given by teacher)

Student’s email address (write this in your planner)

Password (6-12 letters at least one being a number)

Secret Question (write down question you used) – In case you forget your password, you’ll need this info.

Name (first and last)

Click “I agree”

Click “End Wizard” and log in

Another Class

Sign in – email/Password

Click “enroll in class” button in upper left of page

Class/section ID (number for class)

Enrollment password – given by teacher

Submit

Sign in – email/Password

Personal page with info

Click on class

(Click on name of assignment - additional info but not always necessary)

Click on submit – Submit a paper (upper left) by file upload or cut & paste

- File upload

Submission title – (choice of student; must be there)

Browse button

Click on file; click open

Submit

- Cut and paste (wait for it to appear)

Submission title – (choice of student; must be there)

Submit

(After submitting document, student should receive verification in email)